



**Shri Jairambhai Patel Institute of Business
Management & Computer Applications (SJPI)**
(National Institute of Cooperative Management Group of Institutions)
Post Graduate Center of Gujarat Technological University - MBA / MCA
(Approved by All India Council for Technical Education, Gov. of India, New Delhi)

Grievance Redressal Committee

1. The Committee shall receive the application/complaint from employees as well as public and acknowledge the receipt within 3 days.
2. The Committee shall study, analyze and submit its recommendations to the Director within 15 days from the date of receipt of application/complaint.
3. The recommendation submitted by the Grievance Redressal Committee shall be viewed and considered by the Director. Director may consult member if required before taking a decision and disposing of the Grievance/Petition.
4. The grievance needs to be redressed and disposed off as soon as possible however not exceeding 30 days from the date of receipt, in the case of employee and 60 days in the case of public.
5. However, under special circumstances, if a policy decision is warranted, then the subject matter may be referred by the Director to Chairman and Governing Body with request for direction and guidance.

Name of Committee Member	Associated As	E-Mail
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com
Dr. Harishchandrasingh Rathod	Associate Professor	drhsrathod@gmail.com
Prof. Kunal Joshi	Assistant Professor	krunaljo@yahoo.co.in
Mr. Jayaprathap E. T.	Office Superintendent	jp4nicm@gmail.com

Women Development Cell

In pursuance of the directions issued by the Gujarat Technological University, Shri Jairambhai Patel Institute of Business Management and Computer Applications, has set up the Women Development Cell (WDC) with the following objective:

1. The Objective of the Women's Development Cell is to prevent and discourage the commission of any act of harassment, including sexual harassment and to provide the procedure for resolution, settlement, or prosecution of acts of sexual harassment by taking all required steps.
2. The cell has also been constituted with an objective to ensure the overall well-being of female students, teaching and non-teaching women staff of the Institute. The Women Development Cell of the college provides a forum to the students to discuss and deliberate on issues concerning women.
3. SJPI-NICM actively organizes women empowerment activities to encourage all women staff and students.

Name of Committee Member	Associated With	E-Mail	Date of Appointment
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com	28-August-2015
Prof. Swati Patel	Assistant Professor	prof.swatipatel@gmail.com	28-August-2015
Prof. Urvi Amin	Assistant Professor	urviamin@ymail.com	28-August-2015
Ms. Mrunalini Bhatt	Librarian	bhattmrunalini@yahoo.com	28-August-2015

SC-ST Cell

SC/ST Cell has been constituted in the Institute to resolve all the affairs and problems related to the SC/ST Officers, Employees, and Students of the Institute. Following are the important work under SC/ST Cell:

1. All affairs related to SC/ST.
2. All affairs related to SC/ST reservation implemented in the Institute according to Indian Government Policy.
3. Registering the complaints in writing from of SC/ST teachers, officers, employees, and students and address it to concerned department, person, section for its peaceful resolution.
4. Nomination of SC/ST students for Cell at Institute level.

Name of Faculty Committee Member	Associated As	E-Mail
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com
Prof. Chirag Patel	Assistant Professor	chirag_bosco@yahoo.com
Name of Student Committee Member	Associated As	E-Mail
Vaniya Keyur Bhanuprasad	1 st Semester Student	keyurvaniya@gmail.com
Manna Himanshi Jignesh	1 st Semester Student	himanshi.manna@gmail.com
Maru Jignesh Samatbhai	1 st Semester Student	jigneshmaru2011@gmail.com
Pandya Sagarkumar Anilbhai	1 st Semester Student	sagarpandya1410@gmail.com

Entrepreneurship Development (ED) Cell

The objective of the ED Cell is to sensitize students towards accepting Entrepreneurship as a career. Following activities are carried out under ED Cell.

1. Encouraging students to participate in various Business Plan Competitions.
2. Inviting Entrepreneurs for delivering motivational lectures on Entrepreneurship.
3. Assisting students to explore the business opportunities.
4. Providing mentoring support to students for start-ups.
5. Conducting educational tours for students to explore the innovative ideas and entrepreneurship.

Name of Committee Member	Associated As	E-Mail
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com
Prof. Chirag Patel	Assistant Professor	chirag_bosco@yahoo.com
Prof. Kalgi Shah	Assistant Professor	kalgi_mba@yahoo.com
Prof. Yash Bhatt	Assistant Professor	yashbhatt01@ymail.com
Prof. Janvi Joshi	Assistant Professor	visit_janvi@yahoo.co.in

Anti Ragging Cell

The objective of the Anti-Ragging Cell is to create ragging free atmosphere in and outside the campus and also to create awareness among the students with respect to the punishments related to the ragging activities.

Faculty Committee Member

Name of Committee Member	Associated As	E-Mail	Mobile Number
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com	9979607566
Dr. Harishchandrasingh Rathod	Associate Professor	drhsrathod@gmail.com	9727786108
Prof. Kurnal Joshi	Assistant Professor	krunaljo@yahoo.co.in	8490809998

Student Committee Member

Name of Committee Member	Associated As	E-Mail	Mobile Number
Mustak Nandooia	Student of 3 rd Semester	mustaknandooia94@gmail.com	9898565341
Nayan Bhowmick	Student of 3 rd Semester	nkbhowmick2010@gmail.com	7575056315
Vihar Vithalani	Student of 1 st Semester	viharvithalani78@gmail.Com	7405419226
Jignesh Maru	Student of 1 st Semester	jigneshmaru2011@gmail.CoM	9426538927

Extra Curricular Activities Committee

The objective of this committee is to carry out various extracurricular and co-curricular activities for the students of the college.

Name of Committee Member	Associated As	E-Mail
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com
Dr. Harishchandrasingh Rathod	Associate Professor	drhsrathod@gmail.com
Prof. Kurnal Joshi	Assistant Professor	krunaljo@yahoo.co.in
Prof. Swati Patel	Assistant Professor	prof.swatipatel@gmail.com
Prof. Urvi Amin	Assistant Professor	urviamin@ymail.com
Prof. Chirag Patel	Assistant Professor	chirag_bosco@yahoo.com
Prof. Kalgi Shah	Assistant Professor	kalgi_mba@yahoo.com
Prof. Yash Bhatt	Assistant Professor	yashbhatt01@ymail.com
Prof. Janvi Joshi	Assistant Professor	visit_janvi@yahoo.co.in
Prof. Heena Thanki	Assistant Professor	heenakssbm@gmail.com

Community Welfare Committee

The objective of this committee is to carry out various activities which are related to the social cause, welfare cause and creating awareness on the burning issues in the society.

Name of Committee Member	Associated As	E-Mail
Dr. Jigna Trivedi	Director-I/c	jigna2804@gmail.com
Prof. Chirag Patel	Assistant Professor	chirag_bosco@yahoo.com
Prof. Yash Bhatt	Assistant Professor	yashbhatt01@ymail.com